

### Saving WIRE Transfer Activity

1. Log into Cash Management
2. Select Payments & Transfers
3. Select Wire
4. Select Inquire Wire Transfer radio button
5. Clear Date Range
6. Click the “View Masked Data” checkbox
7. Click Submit
8. Select Export to download all details to your computer
9. Select Print Icon to print a list of wires (does not include detailed beneficiary information)

**Payments & Transfers**

Internal ACH **Wire**

**Wire**

Select Wire Transfer Criteria

☒ Inquire Wire Transfer  
☐ Change Wire Transfer  
☐ New Wire Transfer  
☐ New Wire Transfer Using Existing Transfer  
☐ Delete Wire Transfer  
☐ Review Wire Transfer  
☐ Import Wire Transfer  
☐ Import Wire Using Template  
☐ Wire Transfer Template  
☐ Multiple Wire Transfer Using Template

Transfer Type: Outgoing ▼

Transfer Description: \_\_\_\_\_

Date Range: \_\_\_\_\_ To \_\_\_\_\_

Amount Range: \_\_\_\_\_ To \_\_\_\_\_

Client Name: \_\_\_\_\_

Reference Number: \_\_\_\_\_

Wire Number: \_\_\_\_\_

From Account Number: \_\_\_\_\_

☐ View Masked Data

Outgoing Wires - Robin 9991 Dionne

Exceptions for Outgoing Wires

Transfer Description	Effective Date	Beneficiary	Amount	Status	Details
_____	06/16/2025	_____	\$1.11	Saved	Wire Type: Domestic Issued By: _____ From Account: _____ Reference Number: _____

### Saving WIRE Templates (see image below)

1. Log into Cash Management
2. Select Payments & Transfers
3. Select Wire
4. Select Wire Transfer Template radio button
5. Click the “View Masked Data” checkbox
6. Click Submit
7. Select Export to download all details to your computer
8. Select Print Icon to print a list of wires templates (does not include detailed beneficiary information)

# Cash Management (Before February 2026 Upgrade) Saving WIRE Activity & Template History

Payments & Transfers

Internal

ACH

Wire

Wire

Select Wire Transfer Criteria

☐ Inquire Wire Transfer  
☐ Change Wire Transfer  
☐ New Wire Transfer  
☐ New Wire Transfer Using Existing Transfer  
☐ Delete Wire Transfer  
☐ Review Wire Transfer  
☐ Import Wire Transfer  
☐ Import Wire Using Template  
☒ Wire Transfer Template  
☐ Multiple Wire Transfer Using Template

Template Name:

Wire Type:

Template Group:

View Masked Data:

All

All

Submit

Template List

Demo -

Template Name	Beneficiary	From Account	Wire Type	Status	New Transfer	Edit Template	Delete Template
	t		Domestic	Approved			X

BAC Community Bank (1/28/2026)

Page 2 of 2