

BAC Community Bank

Personal Account: Automatic Transactions Checklist

Welcome to BAC Community Bank!

We are thrilled that you have decided to connect with the local bank that understands your needs: Reliability, state-of-the-art technologies, personalized service, and honest banking with integrity.

BAC Community Bank has developed an online Quick Start Guide (www.bankbac.com/personal-quickstart) that includes this Checklist and the following associated documents to help ensure all of your current automatic transactions are moved to your new account.

- Automatic Payments Worksheet
- Automatic Payment Request Form
- Incoming Deposits Worksheet
- Incoming Deposit Request Form

If you need assistance, our friendly, professional staff will be delighted to assist you with switching your accounts to BAC Community Bank, and are available to help at your local branch or by telephone at 1-877-226-5820.

AUTOMATIC PAYMENTS CHECKLIST

- Association / Membership Dues (Gym, Club, etc.)
- Charitable Donations
- Credit / Debit / Prepaid Cards
- Insurance (Auto, Health, Home, Life, Rental, etc.)
- Investments
- Lease / Loan (Auto, Personal, Education, etc.)
- Mortgage / Rent
- Professional Services
- Subscriptions
- Tax Payments (federal, state & local)
- Transfers / Sweeps to Other Institutions
- Utilities (cable, electric, garbage, gas, internet, phone, sewer, water, etc.)
- _____
- _____
- _____

INCOMING DEPOSITS CHECKLIST

- Dividends
- Federal Salary
- Interest Income
- Investments
- Military Pay
- Payroll Direct Deposit
- Retirement / Pension Plans
- Social Security
- Supplemental Security Income
- Tax Refunds
- Transfers / Sweeps from Other Institutions
- VA Compensation
- _____
- _____
- _____
- _____

IT'S A GOOD IDEA TO WAIT FOR YOUR OLD ONLINE BILL PAYMENTS TO PROCESS BEFORE SETTING UP PAYMENTS ON YOUR NEW ACCOUNT.

TO AVOID ACCIDENTALLY PAYING BILLS TWICE DURING YOUR TRANSITION, BE SURE TO DISABLE ANY FUTURE SCHEDULED PAYMENTS ON YOUR OLD ACCOUNT.

BAC Community Bank

Post Office Box 1140, Stockton, CA 95201 1 -877-226-5820 www.bankbac.com